



NCSRC
North Carolina Society for Respiratory Care

NCSRC Board of Director Meeting

Date: 9/20/2023

Time: 13:00-16:00

Location: Conference Room 2 at the Benton Convention Center

ZOOM:

Voting Members Present:

Lisa Cutshaw, Logan Emerson, Trisha Miller, Ricky Bowen, Marcus Ferguson, Charley Starnes,
Amy Witschey, Francis Almonor, Detra Moore, Kelly Bowers, Jamy Chaluk, Michele
Pedicone, Tina Frazier, Travis Houston, Catherine Sumrall

Voting Members Absent:

Jeff Ruitter, Amber McVeigh

Medical Advisor Present:

None

Committee Members Present:

William Croft, Lawson Millner, Kim Clark, Chandler Jones, Erica Poston, Wayne trainer,
Jhaymie Cappiello, Candace Hill, Victoria Johnson, Nikki Barrett

Guests Present:

Officer Reports / Presenter

Call to order @1300		Secretary's Notes: N/A
Lisa Cutshaw		Action Items: N/A
1	Approve Prior BOD Meeting Minutes	Secretary's Notes: Logan made a motion to approve the prior BOD minutes and Amy 2 nd with no discussion and no one opposed, the motion passed.
		Action Items: N/A
2	President's Report Lisa Cutshaw	Secretary's Notes: 1. AARC Workforce Recovery Taskforce

	<ul style="list-style-type: none"> · Exploring ideas to help improve the volumes joining the workforce. · AARC & HOSA- Making Connections <p>2. Insurance policies</p> <ul style="list-style-type: none"> · Consider changing vendor when the general liability and Directors/Officers contracts renew. Projected cost savings \$1336 · Audited by Worker’s Compensation policy. Audit delayed due to sent to Robin Ross, past president. Audit completed. Letter written updating all NCSRC board members. Consider updating when premiums renew. <p>3. I attended Leadership Boot Camp in August 2023. It was an excellent course. I highly recommend it for future executive board members. Many great ideas were expressed across the United States.</p> <p>4. Executive Board meeting</p> <ul style="list-style-type: none"> · Discussed and approved June slate of candidates for election · Discussed vendor advertisement on the website. Deferred at this time due to potential to conflict with the AARC educational opportunities. <p>5. AARC Marketing and Revenue agreement:</p> <ul style="list-style-type: none"> · Met 3rd quarter goals. <p>6. Actively participated in committee activities, met with committee chairs, and supported committee functions.</p> <p>7. Reviewed financial records with Marcus Ferguson, Treasurer.</p> <p>A motion was made to reevaluate polices prior to when they come due (December 15, 2023) General Liability - reevaluate Dec BOD meeting</p> <hr/> <p>Action Items:</p> <p>NCSRC consider developing a HOSA special committee/taskforce to begin taking action locally.</p> <ol style="list-style-type: none"> 1. HOSA- Lisa is sending out HOSA video by Terri Miller for all to view <p>Treasurer Elect, Treasurer, Past Treasurer (action item)</p>
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		<p>2. Treasurer support</p> <p>Logan made a motion to consider the recommendations from the Leadership Bootcamp to have a treasurer elect, treasurer, and past treasurer. There was a 2nd by Marcus, all in favor and no objectives. Motion passed</p> <p>This will fall under a Special Rule?</p>
3	<p>Secretary's Report</p> <p>Charley Starnes acting secretary</p>	<p>Secretary's Notes: Minutes were reviewed from the June 9, 2023 meeting and approved at this meeting.</p> <hr/> <p>Action Items:</p> <p>See notes from the minutes.</p>
4	<p>Treasurer's Report</p> <p>Marcus Ferguson</p>	<p>Secretary's Notes: Kudos to Lawson for getting things on the website and getting more out on social media</p> <p>We are waiting for the Square we need.</p> <p>4/14/2023</p> <ul style="list-style-type: none"> • Meeting with Lisa Cutshaw to review all accounts and business transactions for the NCSRC. <p>5/17/2023</p> <ul style="list-style-type: none"> • Meeting with Lisa Cutshaw to review all accounts and business transactions for the NCSRC. <p>6/9/2023</p> <ul style="list-style-type: none"> • Quarterly meeting for NCSRC and review accounts and business transactions for the NCSRC. <p>8/9/2023</p> <ul style="list-style-type: none"> • Meeting with Lisa Cutshaw to review all accounts and business transactions for the NCSRC. <p>The December BOD Meeting will show a more accurate look at the budget due to Symposium fees not paid at this point.</p>

9:25 AM
09/16/23
Accrual Basis

North Carolina Society for Respiratory Care, Inc.
Balance Sheet
As of September 16, 2023

	Sep 16, 23
ASSETS	
Current Assets	
Checking/Savings	
Certificate of Deposit	22,195.67
CMCU Savings	25.16
First Citizen's Bank	104,831.52
Total Checking/Savings	127,052.35
Total Current Assets	127,052.35
TOTAL ASSETS	127,052.35
LIABILITIES & EQUITY	
Equity	
Opening Balance Equity	67,224.52
Unrestricted Net Assets	10,007.02
Net Income	49,820.81
Total Equity	127,052.35
TOTAL LIABILITIES & EQUITY	127,052.35

Profit & Loss
January 1 through September 16, 2023

	Jan 1 - Sep 16, 23
Income	
Administrative Income	
AARC Dues Revenue Sharing	12,663.44
Advertising Revenue	200.00
Vendor Fees - Regional Educatio	500.00
Total Administrative Income	13,363.44
Annual Meeting	
Registration Fees	22,835.00
Vendor Fees	34,400.00
Total Annual Meeting	57,235.00
Investments	
Interest-Savings, Short-term CD	121.49
Total Investments	121.49
Other income	500.00
Other Types of Income	
Correction	1,500.00
Total Other Types of Income	1,500.00
Total Income	72,719.93
Expense	
Annual Meeting Expenses	
Miscellaneous	1,663.45
Name Tags	188.46
Plaques	48.13
Registration Refund	50.00
Total Annual Meeting Expenses	1,950.04

		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Directors and Officers Liabilit</td> <td style="text-align: right;">1,169.00</td> </tr> <tr> <td>General Liability Insurance</td> <td style="text-align: right;">1,739.00</td> </tr> <tr> <td>Operations</td> <td></td> </tr> <tr> <td> Audit & Tax Preparations</td> <td style="text-align: right;">970.00</td> </tr> <tr> <td> Bank Service Charges</td> <td style="text-align: right;">25.00</td> </tr> <tr> <td> BOD Meetings & Reimbursements</td> <td style="text-align: right;">1,311.51</td> </tr> <tr> <td>Bonding/Insurance</td> <td></td> </tr> <tr> <td> Surety Solutions, a Gallagher C</td> <td style="text-align: right;">137.00</td> </tr> <tr> <td>Total Bonding/Insurance</td> <td style="text-align: right; border-top: 1px solid black;">137.00</td> </tr> <tr> <td>Central Office Management Fee</td> <td style="text-align: right;">10,902.63</td> </tr> <tr> <td>Central Office Mobile Phone</td> <td style="text-align: right;">180.00</td> </tr> <tr> <td>Central Office PO Box</td> <td style="text-align: right;">232.00</td> </tr> <tr> <td>Constant Contact</td> <td style="text-align: right;">190.00</td> </tr> <tr> <td>Misc.</td> <td style="text-align: right;">75.23</td> </tr> <tr> <td>NC Workers Comp</td> <td style="text-align: right;">504.00</td> </tr> <tr> <td>Office Supplies</td> <td style="text-align: right;">44.70</td> </tr> <tr> <td>PayPal</td> <td style="text-align: right;">2,119.95</td> </tr> <tr> <td>Web Page</td> <td style="text-align: right;">1,099.06</td> </tr> <tr> <td>Total Operations</td> <td style="text-align: right; border-top: 1px solid black;">17,791.08</td> </tr> <tr> <td>Square Inc</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Vendor refund</td> <td style="text-align: right;">250.00</td> </tr> <tr> <td>Total Expense</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">22,899.12</td> </tr> <tr> <td>Net Income</td> <td style="text-align: right; border-bottom: 3px double black;">49,820.81</td> </tr> </table>	Directors and Officers Liabilit	1,169.00	General Liability Insurance	1,739.00	Operations		Audit & Tax Preparations	970.00	Bank Service Charges	25.00	BOD Meetings & Reimbursements	1,311.51	Bonding/Insurance		Surety Solutions, a Gallagher C	137.00	Total Bonding/Insurance	137.00	Central Office Management Fee	10,902.63	Central Office Mobile Phone	180.00	Central Office PO Box	232.00	Constant Contact	190.00	Misc.	75.23	NC Workers Comp	504.00	Office Supplies	44.70	PayPal	2,119.95	Web Page	1,099.06	Total Operations	17,791.08	Square Inc	0.00	Vendor refund	250.00	Total Expense	22,899.12	Net Income	49,820.81
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		<p>Action Items: Take a look at: Event Bright, (HOOVA) Continue investigating other options instead of PayPal (Venmo, current bank, etc.)</p>																																														
5	<p>Delegate's Report: Ricky Bowen Trisha Miller</p>	<p>Secretary's Notes: Please Read the Attached "Big List" from the AARC's House of Delegates Summer Meeting.</p> <p>Action Items: See attached "The BIG List"</p>																																														

Standing Committee Reports (Chair of Committee entered first)

	<p>Nominations & Elections (4) C. Michell Sumrall Kelly Bowers Logan Emerson Travis Houston</p>	<p>Secretary's Notes:</p> <p>Nikki Barrett, President Elect Michelle Sumrall, Secretary Amy Witschey, Vice President Sara Chambers, BOD West Helen Mauney, BOD East Kara Horne, BOD Central Marcus Williford, BOD Central Tori Johnson, BOD West (per standing rule to replace Brian Ring)</p>
		<p>Action Items: Logan Emerson made a motion to accept the elected officers, Detra seconded, with no discussion, all approved, no objections and the slate was approved and they will be sworn in at the Annual Business Meeting on Friday, Sept 22, 2023.</p>

7	<p>Budget/Audit: Marcus Ferguson Charley Starnes Lisa Cutshaw Amber McVeigh</p>	<p>Secretary's Notes: no report</p> <hr/> <p>Action Items:</p> <p>To assess and come back with a recommendation for the treasurer and send that to the Bylaws & Standing Rules committee to place a disclaimer (that says for all fees paid by credit card will not be refunded if there is a cancelation and to place this in the brochure) for March meeting</p>
8	<p>Bylaws & Standing Rules(3) Charley Starnes Detra Moore Jeff Ruter Francis Almonor</p>	<p>Secretary's Notes: Update Standing Rules for implementation by December BOD meeting. Additional number of members to be added to P/E Committee</p> <hr/> <p>Action Items: Bylaws are updated and approved</p> <p>Updated Bylaws need to be placed on the NCSRC Webpage.</p>
9	<p>Education & Program Jhaymie Cappiello Amy Witschey Candace Hill Trish Miller Dean VanHart Michele Pedicone Helen Mauney Kelly Bowers Marissa Montieith</p>	<p>Secretary's Notes: No report – Symposium to begin Thursday, September 21, 2023 – attendance in-person and virtual</p> <hr/> <p>Action Items: Add two members to the program and education committee</p> <p>Need to do some communication with budget and funds Survey needed to find out demographics</p> <p>Dustin Smith maybe interesting in becoming the chair</p> <p>Early Bird registration</p> <p>Next year Ashville</p> <p>Need venue for 2025</p>
10	<p>Political Advocacy (Professional Standards) Lawson Millner Michele Pedicone Tim King Susan Gallo</p>	<p>Secretary's Notes: PACT – September 2023 Michelle Pedicone and Susan Gallo are going to DC for the Fly In next week. Improve Patient Access to Pulmonary Rehabilitation and to Respiratory Therapists (H.R. 1406) Without additional authority from Congress, CMS has no flexibility to permit permanent continuation of virtual cardiac and pulmonary rehab services to Medicare beneficiaries in their homes once the</p>

		<p>Public Health Emergency ended on May 11, 2023. The waivers under the COVID-19 public health emergency (PHE) allow cardiac and pulmonary rehabilitation services to be furnished to patients in their homes as virtual services by physicians or practitioners in a hospital outpatient department through the Centers for Medicare & Medicaid Services (CMS) Hospital Without Walls initiative. Under those waivers, respiratory therapists can furnish virtual pulmonary rehab services when an eligible practitioner bills for the service. Representatives John Joyce (R-PA) and Scott Peters (D-CA) introduced legislation called "the Sustainable Cardiopulmonary Rehabilitation Services in the Home Act (H.R. 1406)", which would permanently allow patients to receive in-home cardiac and pulmonary rehab services under Medicare.</p> <p>Support Medicare Oxygen Payment Reform—Support a Legislative Fix</p> <p>Medicare beneficiaries who require supplemental oxygen can't access oxygen systems appropriate for their medical needs. This is even worse for those who require liquid oxygen. To help fix this issue, the AARC has been working with a comprehensive coalition of oxygen stakeholders that includes, providers, patients, and the durable medical equipment industry. The AARC has met with the Centers for Medicare and Medicaid Services (CMS) to ask for oxygen reform through regulatory change. And although CMS may have authority to do so they have indicated that the solution must come from Congress. We ask you to join us in asking Congress to pass legislation to ensure anyone who requires supplemental oxygen can access the most appropriate type of oxygen equipment for their needs. Congress must prioritize patients and solve this problem.</p> <p>Our coalition has based legislative reform on 4 Pillars</p> <ol style="list-style-type: none"> 1. Ensure supplemental oxygen is patient-centric. 2. Ensure access to liquid oxygen for patients for whom it is medically necessary. 3. Create a statutory service element to provide adequate reimbursement for respiratory therapists to ensure patients have access to their expertise. 4. To ensure predictable and adequate reimbursement and to protect against fraud and abuse, establish national standardized documentation requirements that rely upon a template rather than prescriber medical records to support claims for supplemental oxygen suppliers. <p>Action Items: Virtual Lobby has started and we need help with this. Be proactive</p>
11		Secretary's Notes:

Community Outreach
 Lawson Millner
 Chad Harvey
 Jhaymie Cappiello
 Michelle Sumrall

Landscape photos are needed for the Banner.
 Chandler Jones has done an awesome job reviving the NCSRC Newsletter
 Communications
 Amanda Richter is helping keep FB up to date
 We are keeping up with the membership and conference required posts on social media.
 Working to keep the webpage updated as information is sent

Action Items:
 Landscape photos are needed for the Banner

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Membership
 Amber McVeigh
 Charles Almeda
 Marcus Ferguson
 Kenny Winn

Secretary's Notes:

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	2023 Average	2023 average Percent change from 2022
Total NCSRC Members	1222	1261	1281	1327	1373	1409	1428	1450	1522				1364	112.05%
Active 1 yr	1036	1076	1091	1132	1176	1205	1222	1236	1299				1164	101.28%
Active 2 yr	3	3	3	3	3	3	1	1	1				2	116.67%
Active 3 yr	1	1	1	1	1	1	1	1	1				1	14.29%
Active 4 yr	0	0	0	0	0	0	0	0	0				0	
Active 5 yr	0	0	0	0	0	0	0	0	0				0	
Active Duty 1 yr	18	17	17	18	22	23	24	25	26				21	150.79%
Early Professional 1	70	68	68	70	64	63	63	66	70				67	85.75%
Early Professional 2	26	28	34	33	34	34	35	35	37				33	78.31%
Early Professional 3	13	13	12	15	16	16	16	17	17				15	71.43%
Early Professional 4	5	4	4	4	3	1	3	5	7				4	50.00%
Foreign - 1 Year	0	0	0	0	0	0	0	0	0				0	
Honorary Member	1	1	1	1	1	1	1	1	1				1	50.00%
Industrial - 1 Year	1	1	1	1	1	1	1	1	1				1	20.00%
Industrial - 2 Year	0	0	0	0	0	0	0	0	0				0	
Life Member	4	4	4	4	4	5	5	5	5				4	111.11%
Physician - 1 Year	9	9	9	9	9	9	9	9	9				9	180.00%
Physician - 3 Year	0	1	1	1	1	1	1	1	1				1	
Senior - 1 Year	19	19	19	18	18	22	22	22	22				20	125.69%
Senior - 3 Years	1	1	1	1	1	1	1	1	1				1	100.00%
Senior - Life	0	0	0	0	0	0	0	0	0				0	
Senior Enduring	3	3	3	3	3	3	3	3	3				3	100.00%
Special - 1 Year	11	11	11	12	15	19	19	20	20				15	117.95%
zActive 4 Yr.	0	0	0	0	0	0	0	0	0				0	0.00%
zActive 5/6 Year	1	1	1	1	1	1	1	1	1				1	100.00%
Active Licensed NCRCP's	4584	4584	4584	4669	4669	4669	4500	4500	4500				4584	84.02%
Total NCSRC Members	1222	1261	1281	1327	1373	1409	1428	1450	1522				1364	
NC RCP's that are NCSRC Members	27%	28%	28%	28%	29%	30%	32%	32%	34%				30%	

Action Items: Committee to assess HOSA and make recommendations
 Logan from Duke. Amy will be going to bridges to healthcare, HOSA National Conference,
 Go out and talk to people in order to get new members
 1522 active members up approximately 30 %
 Early professions 70
 Apply some pressure to the people out working
 Pressing physicians, we now have 9 physician members

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Secretary's Notes: No report

Action Items:

	<p>Long Range Planning Lisa Cutshaw Charley Starnes Trisha Miller Ricky Bowen Kim Clark</p>	<p>Need to meet by end of October. Niki will take Charley's place on the committee</p>
14	<p>Parliamentarian Kim Clark</p>	<p>Secretary's Notes: No Report Action Items:</p>
15	<p>Judicial (3) Charley Starnes</p>	<p>Secretary's Notes: No Report Action Items:</p>

Professional Organization Reports

16	<p>NCRCB Bill Croft</p>	<p>Secretary's Notes: North Carolina Respiratory Care Board: NCRSC Report Treasurer's Report As of June 30, 2023, we have \$ 935,687.57 in savings and checking for operating funds versus \$825,158.11 in 2022 for an increase of 110,529.46 or 13.4%. Total Assets and Total Liabilities & Equity are \$ 1,004,210.69, as noted on pages one and two of the Balance Sheet. This number represents a 12.41% increase over last year despite spending \$16,844.29 on new furniture. We are seeing license rates return to normal. Presently, the income is still 102,332.41 above the projected amount, as shown on the last page of the Profit Loss Statement; however, the net income on page two of the balance sheet shows a net loss of 51% from 2022. This is reflected in the increase in the number of expired licenses (n=891) when compared to 2022. The 2023-2024 Budget Proposal reflects an additional increase in expired licenses (n=800) in this fiscal year to ensure we stay on budget. Dr. Thomason motioned to accept the proposed 2023-2024 budget. The motion was seconded by Ms. Toney. There was no further discussion and the motion was carried unanimously to approve the 2023-2024 Budget. Executive Director's Report Since the last Board meeting held on April 13, 2023: The Practice Committee and the Ethics and Education Committee did not meet. The investigative Committee met on June 7, 2023. Any</p>
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recommendations will be provided in their reports. As of April 1, 2023, we have no Board seat vacancies. This quarter has been busy with meetings concerning the APRT licensing and program development, including the following:

- April 11, 2023-led the APRT Taskforce Licensing Meeting for multiple states, including NC, VA, MD, TN, CA, and Illinois.
- April 14, 2023, contacted by the NBRC to participate in the APRT Outcomes Examination Development Project.
- April 21, 2023, attended the UNC-W RSP Majors Seminar and participated in a panel discussion with Catherine Sumrall, Mike Malatesta, Kevin Briggs, Skip Bangle, and Dr. Brian Gilmore.
- April 25-27, 2023, met multiple times with the House Health Committee member, Dr. Reeder, NCMB attorneys, and the legislative drafting department to accept a PCS to HB 316. (See the write-up on the rationale).
- April 29, 2023, attended the NC Thoracic Society Meeting in Wilmington and provided a vendor booth to promote the APRT.
- April 27-May 2, 2003, HB 316 rapidly passed through the Health, Judiciary, and Rules Committee onto the House Floor for a final vote.
- May 1, 2023, AARC Taskforce Meeting with Carl Hinkson, AARC President.
- May 2, 2023: HB 316 passed the House and was sent to the Senate that night, where it passed the first reading and was sent to the Rule and Operations of the Senate.
- May 5, 2023, attended ECU Health's Eastern Carolina Respiratory Conference with a booth set-up. Discussed the HB316 with the 500 attendees.
- May 5, 2023, contacted lobbyist Connie Wilson; she could not officially lobby on our behalf but volunteered her services due to a personal connection with respiratory therapy.
- May 8, 2023, met with the NCTS representatives, Dr. Davidson and Dr. Thomasson to discuss strategy for the NCTS involvement.
- May 16, 2023, NCTS sent an email blast in support of HB316. Met with Rep Moss to provide an update and suggested a timeline.
- May 17, 18, and 22, 2023, visited the NCGA and made visits to the offices of Senators: Julie Mayfield; Jay J. Chaudhuri; Joyce Waddell; Paul A. Lowe, Jr.; Dan Blue; Bill Rabon; Brent Jackson; Ralph Hise; Joyce Krawiec; Norman W. Sanderson; Todd Johnson; Jim Perry; Vickie Sawyer; Tom McInnis; Mike Woodard; Mujtaba A. Mohammed; Paul Newton; Michael V. Lee; Danny Earl Britt, Jr.; Warren Daniel; Lisa S. Barnes
- May 22, 2023, met with the AARC Leadership Team to discuss concerns over HB 316.

- May 23, 2023, met with Senator McInnis (Majority Whip) with Connie Wilson. He agreed to support HB 316.
- May 30, 2023, met with Carl Hinkson regarding HB 316.
- June 2, 2023, met with AARC Leadership Team about a national strategy for the APRT, including national engagement with each state and patient advocacy groups.
- June 7, 2023, met with Senator Burgin and gained support for the bill. Met with Senator Joyce Krawiec from Forsyth and Stokes also said she would support the bill and get it moved into Health Committee.
- June 9, 2023, attend the NCSRC Board Meeting to provide a Board update. Requested a letter of support. See attached.
- June 13, 2023, met with Senator Applewhite and gained support from her. Joyce Krawiec with our pro-bono lobbyist to provide more information. Spoke with Senator McInnis about bringing the bill up in the caucus meeting.
- June 14, 2023, met with Senators Corbin, Settle, and Swarey. Secured support from Corbin, who is the third Health Committee Chair.
- June 14, 2023, met with Rep Moss to discuss the strategy moving forward. I sent a letter to the Governor for his support when it is passed.
- June 14, 2023, contacted New Hanover's and UNC-Johnston CEOs for support. Both have pledged to help.
- June 15, 2023, scheduled a legislative call day with the NCSRC and the APRT Ambassadors.
- June 15, 2023, held an APRT committee leadership conference to discuss APRT progress.
- June 16, 2023, met with APRT Committee and Kelly Rose, MSHS, RRT, AE-C Director of Clinical Education, Assistant Professor at Utah Valley University Respiratory Therapy Program regarding program and licensing development.
- June 20, 2023, held a legislative breakfast for all 50 Senators to discuss HB 316. Met with Senators Kandie Smith, Senator Jarvis, and Senator Alexander. Conferred with Senator Burgin on moving the bill to the Health Care Committee. HB 316 was withdrawn from Rules and placed in Health later in the day.
- June 21, 2023, met with Senator Blue to discuss the bill. Met with Rep Moss on the strategy for the Health Care Committee.
- June 21, 2023, contacted by the AARC inviting me to participate AARC's APRT Summit in Washington, DC.
- June 27, 2023, met with Senator Burgin and Representative Moss. Conferred with Senator Burgin on the Health Care Committee calendar.
- June 28, 2023, attended the first APRT Outcomes Examination Development Project meeting with the NBRC. Decisions were made regarding matrix content, the number of test items, and the testing

format. Since April 27, 2022, when the new database was launched, we have issued 1135 new licenses and 5180 renewals under the new system for a total of 6543 digitally transferred. We have fully migrated the system. Phase One of the new website was launched on May 21, 2023. Phase Two and Three should be complete by October 1, 2023. The data integration for expired license letters was launched on May 21, 2023. Since January 1, 2002, the Board's Investigators have opened 898 investigations and completed 854, with 44 in various investigative. Since July 1, 2017, the Board staff has enrolled 27 licensees in the Intervention Program or Alternative Program. Five individuals were scheduled for interviews with the Board's Investigative Committee on June 6, 2023. As of June 30, 2023, the charts on the next page illustrates the current licensing numbers and yearly comparisons.

Quarterly Licensing Report

Quarterly Licensing Report

Status	3/31/2023	6/30/2023	Change	% Change
Active	6454	6440	-14	-0.22%
Expired	5146	5401	255	4.96%
Fail To Complete	641	637	-4	-0.62%
Pending	23	35	12	52.17%
Withdrawn	107	107	0	0.00%
RCA	108	33	88	81.48%
Provisional	17	29	12	70.59%
Deceased	89	89	0	0.00%
Inactive	35	36	1	2.86%
Revoked	31	31	0	0.00%
Retired	65	67	2	3.08%
Surrendered	24	25	1	4.17%
Denied	16	16	0	0.00%

Yearly Licensing Report

Status	6/30/2022	6/30/2023	Change	% Change
Active	6421	6440	19	0.30%
Expired	4510	5401	891	19.76%
Fail To Complete	548	637	89	16.24%
Pending	167	35	-132	-79.04%
Withdrawn	106	107	1	0.94%
RCA	28	33	5	17.86%
Provisional	26	29	3	11.54%
Deceased	83	89	6	7.23%
Inactive	32	36	4	12.50%
Revoked	31	31	0	0.00%
Retired	61	67	6	9.84%
Surrendered	22	25	3	13.64%
Denied	16	16	0	0.00%

New Business

Ms. Stearns presented the State required annual reports to the Board. The Board approved all the reports. See attached.

The Board approved the engagement letter for the Board lawyer Mr. Shenton with Poyner and Spruill.

		<p>The Board approved the NCARE request for a letter regarding the Boards perspective on Wake Technical Community College intent to open a new AAS program. See attached.</p> <p>The Board approved a request by Kelly Parker, Director of External Affairs & Government Relations for EverCheck, regarding her request for data access downloads. The Board adding a capcha to access the license lookup has caused issued with credential verification agencies who lookup many practitioners at once. This would require additional coding for the website to create the Application Programming Interface (API), the expected cost for this would be \$1,200. The Board discussed the possible fees for yearly access to the API. The Board approved the creation of the API via contract with Network Scouts, and for the Board to charge \$100 yearly fee for access to the API.</p> <p>The next meeting of the NC Respiratory Care Board will be on Thursday, October 12, 2023, at the Board office</p>
		<p>Action Items:</p>
<p>17</p>	<p>NC Respiratory Care Manager's Group Michael Johnson, Nikki Barret Tim King, Skip Bangley</p>	<p>Secretary's Notes:</p> <p>Goals for 2023:</p> <ol style="list-style-type: none"> 1. Regular cadence meetings – Virtual <ol style="list-style-type: none"> a. Committee Touchpoints (Michael Johnson, Nikki Barrett, Skip Bangley, and Tim King) <ol style="list-style-type: none"> i. Every two weeks (Started on 11/17/22) ii. Thursdays from 12:30 – 1:00 2. Report activities quarterly BOD meetings <ol style="list-style-type: none"> a. December 2, 2022 – Wilkes Community College b. March 3, 2023 – TBD Central Region c. June 9, 2023 – Novant Health Brunswick Medical Center d. September 20, 2023 – 2023 NCSRC Symposium Sept 21 & 22 3. Meet annually – In person – (Location and time TBD) <ol style="list-style-type: none"> a. September 21st - NCSRC Symposium 4. Update member list 5. Consider educational offerings – (Charlotte Reikofski) <p>3 set goals have been met.</p>

		Action Items:
18	NCARE Tim King	Secretary's Notes: Jim Whitley scholarship winners (12 applicants) (3 \$400.00 scholarships) Olivia Harter-Pitt Community College Grayson Hudson-Pitt Community College Vina Frazier-Stanly Community College Congratulations Action Items:
19	Vendor Representative Chris Johson	Secretary's Notes: No Report Action Items: N/A

Special Committee Reports

20	Awards and Scholarships Erica Poston, Christy Isenhour, Jennifer Wilkins, Karen Waugh, Marissa Monteith	Secretary's Notes: Awards and Scholarship Committee Report Chair: Erica Poston This year we did have more nominations than we did last year, in total we received 12 nominations. The new system using Forms worked so much better. It was all organized and in one place instead of receiving separate emails for each category. The only issue we are running into is if members on the committee are using their work email their organization's security settings prevent them from receiving emails from me. So, I had to transfer the data into an Excel sheet from my work email and send it to everyone then return to the Awards email to send everything over. Would it be easier to give members of committees their own email through the society? Below are the nominations results: Gale Gane Educator of The Year: total of 2 nominations were received in this category and the winner is Amy Whitschey Practitioner of The Year- We received a total of 7 nominations in this category, the winner is Elizabeth Sweeney .
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		<p>Harvey Jacobs Leadership Award- We received 2 nominations in this category and the winner is Michelle Sumrall.</p> <p>Physician of the Year- We only received one nomination in this category so that nomination will receive the award and it will be presented to Dr. Richard Baggaley of Atrium Cleveland.</p> <p>Garry Dukes Award- We did not receive any nominations for this category. I do believe someone who has been very involved in the Society would be the only person with the knowledge to nominate a candidate. Our group did discuss possible candidates that would be deserving of this award so we could have a recipient this year even though we did not receive any nominations, but not all members were familiar with the names we presented, so we did not appoint a winner.</p> <p>I have not received the names of the scholarship recipients yet. I did place a slide in the presentation so their information can be entered when we receive it. I even added the option to place their picture, but I am not sure if we can get that and uploaded before Friday.</p> <p>I will be stepping back from being Chair of this committee. I have asked Marissa Monteith, who is a current member of the committee and has received two awards herself to take over as Chair. I have not received her answer yet but will keep everyone update</p> <p>Action Items: The question was raised from this committee; would it be more efficient to give members of committees their own email through the society?</p>
21	Alternate Site Care	<p>Secretary's Notes: No Report</p> <p>Action Items: N/A</p>
22	<p>Chartered Affiliate</p> <p>Nikki Barrett Lisa Cutshaw Tina Frazier Kelly Bowers Connie Paladenich</p>	<p>Secretary's Notes: Keep sending pics Summit Award application was submitted and accepted on June 27, 2023</p> <ul style="list-style-type: none"> · Preparing for next year's application <ul style="list-style-type: none"> o Collecting supportive documents (i.e. brochures, pictures, social media blasts, flyers, etc...) o NCSRC Annual Membership Drive <p>Action Items:</p>

23

OneDrive

Wayne Trainor
Amber McVeigh
Lucille Goddard

Secretary's Notes: **Access to the OneDrive** If you are a current officer or BOD and do not have access to the shared folder please email Wayne Trainor

wtrainor.ncsrc@outlook.com

-Video Explanation --> <https://1drv.ms/v/s!ApNyeeKrPTAAiXPqVK3I-rDIKMeU>

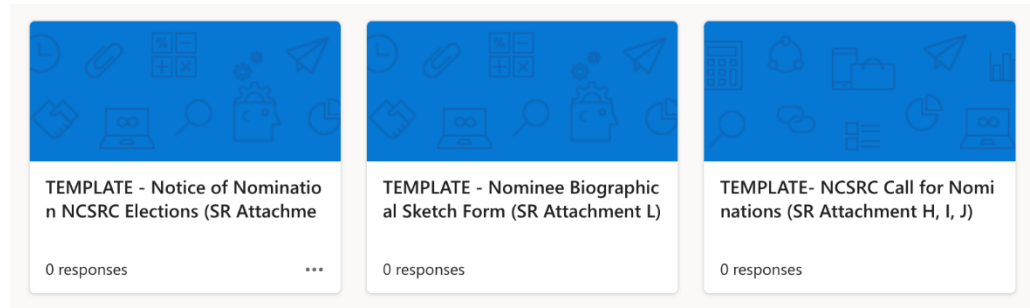
The NCSRC has three different Microsoft Accounts:

1. TheNCSRC@outlook.com

- a. This account houses various folders for record keeping purposes:
 - i. BOD Meeting Reports
 - ii. By-Laws & Standing Rules
 - iii. Articles of Incorporation
 - iv. Directory
 - v. A folder titled "NCSRC Shared Items" that all BOD and Officers have access to
 - vi. A folder that is directly linked to the NCSRC.org website and contains read only versions of:
 - 1. Board Meeting Minutes (view only accessible for the public)
 - 2. Bylaws, Standing Rules (SR), and SR Attachments

2. NCSRCnominations@outlook.com

- a. The NCSRC uses the "FORMS" app for distributing and collecting responses for the nominations process



3. NCSRCaccolades@outlook.com

- a. The NCSRC uses the "FORMS" app for distributing and collecting responses for the awards process

		<div data-bbox="578 205 1576 716"> <p>My forms > 2023 Awards</p> <p>New Form New Quiz Quick import</p> <table border="1"> <tr> <td></td> <td>2023 PRACTITIONER OF THE YEAR CLINICAL NOMINATION FORM</td> <td>2 responses</td> <td>Nov 16, 2022</td> </tr> <tr> <td></td> <td>2023 GARY R. DUKES AWARD NOMINATION FORM</td> <td>1 responses</td> <td>Nov 16, 2022</td> </tr> <tr> <td></td> <td>2023 PHYSICIAN OF THE YEAR NOMINATION FORM</td> <td>3 responses</td> <td>Nov 16, 2022</td> </tr> <tr> <td></td> <td>2023 HARVEY JACOBS LEADERSHIP AWARD NOMINATION FORM</td> <td>1 responses</td> <td>Nov 16, 2022</td> </tr> <tr> <td></td> <td>2023 GAIL GANE EDUCATOR OF THE YEAR NOMINATION FORM</td> <td>1 responses</td> <td>Nov 16, 2022</td> </tr> </table> </div> <p>Committee members: Wayne Trainor, Amber McVeigh, Lucille Goddard CC: Lisa Cutshaw</p> <p>Action Items:</p>		2023 PRACTITIONER OF THE YEAR CLINICAL NOMINATION FORM	2 responses	Nov 16, 2022		2023 GARY R. DUKES AWARD NOMINATION FORM	1 responses	Nov 16, 2022		2023 PHYSICIAN OF THE YEAR NOMINATION FORM	3 responses	Nov 16, 2022		2023 HARVEY JACOBS LEADERSHIP AWARD NOMINATION FORM	1 responses	Nov 16, 2022		2023 GAIL GANE EDUCATOR OF THE YEAR NOMINATION FORM	1 responses	Nov 16, 2022
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24	<p>Research (5)</p> <p>Sheila Ball Mike Gentile, Andrew Miller Brian Ring (vacant)</p>	<ul style="list-style-type: none"> Secretary's Notes: Established monthly committee meetings Offer a CEU/lecture quarterly - specific to research – Next lecture 10/9/2023 Open Forum- advertised early call for abstracts, attempting to have more poster presentations in open forum and engage others in research- offering mentoring support for those interested or new to research Participating/leading (Andrew Miller) a large statewide (possibly larger) research project with multiple RT departments surveying what's valued as an RT <p>Action Items:</p> <ul style="list-style-type: none"> Have open seats- please reach out for any needs 																				
25	<p>Collaborative Research Vacant</p>	<p>Secretary's Notes: No Report.</p> <p>Action Items:</p>																				
26	<p>Strategic Plan Jamy Chaluk Kim Clark Lisa Cutshaw</p>	<p>Secretary's Notes: no report</p> <p>Action Items:</p>																				

Old Business: None

New Business: Brought up by P/E Committee – should we consider charging a late fee versus Early bird registration? Possibly have it coincide with room booking deadline – discuss for 2025 Symposium

A motion was made to adjourn the meeting. With no objections, the meeting was adjourned at 1608