



NCSRC
North Carolina Society for Respiratory Care

NCSRC Board of Director Meeting

Date: 3/8/24

Time: 1:00pm- 4:20pm

Location: Wilkes Community College

Conference Call:

<https://zoom.us/j/91550121417?pwd=ZVZTZl0xYnJ2VUFoQms5bFZCVnR3UT09>

Meeting ID: 915 5012 1417

Passcode: teE54A

Voting Members Present:

Detra Moore, Trish Miller, Michelle Sumrall, Helen Mauney, Nikki Barrett, Marcus Williford, Amy Witschey, Kara Horn, Tori Johnson, Ricky Bowen, Lisa Cutshaw, Kelly Bowers, Michelle Pedicone, Logan Emerson

Committee Members Present: Ashlyn Isenhour, Vanessa Shuford, Charlotte Reikofski, Chandler Jones, Dustin Smith

Guests Present: Kimberly Clark, Dr. Bill Croff, Tim King,

Officer Reports / Presenter

Call to order		Secretary's Notes: Meeting was called to order on 3/8 at 1303.
Lisa Cutshaw		Action Items: N/A
1	Approve Prior BOD Meeting Minutes	Secretary's Notes: Approved on Feb 7 th 2024
		Action Items: N/A
2	President's Report Lisa Cutshaw	Secretary's Notes: Filed in one drive. Voted on the executive secretary job advertisement and passed to post. Standing rules with changes voted on and approved. Alaska request to post conference on our website. Voted and approved.
		Action Items: *Please post on the AARC connect all committee chairs. We need at least 6 a quarter. Need 2 more this quarter ends in March. Will vote on standing rules today.

		*To website person, can we make a sub section for posts like the Alaska post and other conference.
3	Secretary's Report Michelle Sumrall	Secretary's Notes: Minutes approved from last meeting.
		Action Items: See notes from the minutes.
4	Treasurer's Report Marcus Ferguson	Secretary's Notes: Balance sheet, profit and loss statement, No questions or concerns. 2024 Potential Budget shared. Budget voted on and approved.
		Action Items: Can we look at Venmo instead of PayPal? Charged to the program and education committee to find other ways to do a conference in the future. Different venue, change in days, what to do etc. *Potential venue given https://www.marriott.com/en-us/hotels/ilmcb-courtyard-carolina-beach-oceanfront/events/
5	Delegate's Report: Ricky Bowen Trisha Miller	Secretary's Notes: *AARC membership is increasing. APRT and BSRT Summit. 250,000 set aside to help with funding for the beginning of APRT programs. Political fly in on May 6. SOAR Act is live now. Link sent out to contact senators. Ricky and Trish are going to the July meeting.
		Action Items: Post the link for SOAR Act on our social media sites. Trish to send out link to social media committee chairs to be able to post.

Standing Committee Reports (Chair of Committee entered first)

6	Nominations & Elections (4)	Secretary's Notes: No report
		Action Items: *Connect with Francis about call of nominations. *AARC offering a program for voting, and we are interested in trying it.
7	Budget/Audit: Marcus Ferguson Nikki Barrett Lisa Cutshaw Amy Witschey Michelle Sumrall	Secretary's Notes: Covered in treasures report
		Action Items: See action items in treasure report
8		Secretary's Notes: No report

	<p>Bylaws & Standing Rules(3) Charley Starnes Detra Moore Jeff Ruitter Francis Almonor</p>	<p>Action Items:</p> <ul style="list-style-type: none"> *Updated Bylaws *Waiting on Charley to confirm if she wants to continue to chair <ul style="list-style-type: none"> • *Treasurer terminology updated to match the presidents copy and submitted by May. Complete by April 1 Logan and Amy to help with the committee. <p>Electronic voting needs to be done.</p>
9	<p>Education & Program Amanda Ritcher Michelle Pedicone Candace Hill Dean VanHart Trish Miller Torie Johnson Marissa Monteith Kelly Bowers Helen Mauney Dustin Smith</p>	<p>Secretary's Notes: Voted on updated fees to include the student fee. Sputum bowl back.</p> <p>Action Items:</p> <ul style="list-style-type: none"> *Get a save the date out. Digital save the date posted on AARC by June. * Can talk with vendors about vendor support * Need speaker suggestions. 3 adults and 1 or 2 peds. * 15 speakers have agreed to speak already * Will send request to medical advisors for speaking engagement.
10	<p>Political Advocacy (Professional Standards) Lawson Millner Michele Pedicone Tim King Susan Gallo</p>	<p>Secretary's Notes: Annual fly in is May 7th. See report.</p> <p>Action Items: N/A</p>
11		<p>Secretary's Notes: No report</p>

	Community Outreach Lawson Millner Trisha Miller Amanda Ritcher	Action Items: Call for information on HOSA. Anything you want on the website send to Trish or Lawson.
12	Membership Amy Witschey Charles Almeda Marcus Ferguson Kenny Winn	Secretary's Notes: See report. Amy spoke with 6 schools about the benefits of the AARC. Seems that people are staying the 1 and 2 years but seem to drop off the 3 rd year. Action Items: *Filter the expired list to help push them to renew that third year *Preceptors to talk with their students about keeping up their AARC membership * One pager for AARC membership perks sent out to the managers group. Amy Witschey said she would work on this.
13	Long Range Planning Lisa Cutshaw Nikki Barrett Trisha Miller Ricky Bowen	Secretary's Notes: No report out Action Items: N/A
14	Parliamentarian Kim Clark	Secretary's Notes: No report Action Items: N/A
15	Judicial (3) Rick Bowen Lisa Cutshaw Trish Miller	Secretary's Notes: N/A Action Items: N/A

Professional Organization Reports

16	NCRCB Bill Croft	Secretary's Notes: Presented DEI report for the NCSRC. See NCRCBvsNSRC report Action Items: N/A
17		Secretary's Notes: See Charlottes' report

	<p>NC Respiratory Care Manager's Group</p> <p>Charlotte Reikofski Michael Johnson Nikki Barret Tim King, Skip Bangley</p>	<p>Action Items:</p> <ul style="list-style-type: none"> Charlotte to post manager links and info on the AARC connect site. Monaghan to potentially sponsor a leader meeting on safe and effective staffing around June Figuring out a cadence for manager meetings
18	<p>NCARE</p> <p>Tim King</p>	<p>Secretary's Notes: Meeting scheduled for April 11th and 12th 4 scholarships at 400 given out.</p> <p>Action Items: N/A</p>
19	<p>Vendor Representative</p> <p>Chris Johson</p>	<p>Secretary's Notes: Thank you Beyond Air</p> <p>Action Items: N/A</p>

Special Committee Reports

20	<p>Awards and Scholarships</p> <p>Marissa Montieth Jennifer Wilkins Christy Isenhour Karen Waugh</p>	<p>Secretary's Notes:</p> <p>Action Items: Awards are open for nominations.</p>
21		
22	<p>Chartered Affiliate</p> <p>Nikki Barrett Lisa Cutshaw Tina Frazier Kelly Bowers Connie Paladenich</p>	<p>Secretary's Notes: No report</p> <p>Action Items: Nikki to send out needs Still need to find a chair for this committee</p>

23	OneDrive Wayne Trainor Amber McVeigh Lucille Goddard	Secretary's Notes: N/A
		Action Items: Reports to Wayne to get on the one drive
24	Research (5) Sheila Ball Mike Gentile, Andrew Miller (vacant)	Secretary's Notes: N/A
		Action Items: N/A
25		Secretary's Notes:
		Action Items:
26	Strategic Plan Jamy Chaluk Kim Clark Lisa Cutshaw	Secretary's Notes: No report Trying to target the AARC strategic plan
		Action Items: To touch base with Jamy for data around strategic plan

Old Business: Policy updates please look at the roles that need to be updated. Make sure roles are accurate and not old. Lisa to speak with specific people in regard to this.

New Business: Nomination for Gary Dukes award. Located under member tools on the NCSRC website.

Motion to adjourn by Trish Miller and seconded by Detra Moore