



NCSRC
North Carolina Society for Respiratory Care

NCSRC Board of Director Meeting

Date: 6/7/2024

Time: 1300-1551

Location: Novant New Hanover Orthopedic Hospital

Conference Call:

<https://nhrmc.zoom.us/j/3059556936?pwd=SG5TbXhoaHBFdW5OWEtUcS80TnVHZz09&omn=95484457256>

Voting Members Present: Michelle Sumrall, Lisa Cutshaw, Kara Horn, Marcus Williford, Logan Emerson, Jamy Chulak, Helen Mauney, Marcus Ferguson, Trish Miller, Nikki Baret

Voting Members Absent:

Medical Advisor Present: None

Committee Members Present: Kimberly Clark, Francis Alamotor, Victoria Johnson, Amanda Richter, Michelle Pedicone, Detra Moore, Sarah Chambers

Guests Present: Amber McVeigh, Bill Croft,

Officer Reports / Presenter

Call to order		Secretary's Notes: 1:04 pm meeting called to order by Lisa Cutshaw
Lisa Cutshaw		Action Items: N/A
1	Approve Prior BOD Meeting Minutes	Secretary's Notes: Meeting Minutes from March meeting approved by board. 1 st motion made by Logan Emerson and second by Kara Horn.
		Action Items: N/A - March Minutes were exported as PDF and moved to the folder linked to ncsrc.org site
2	President's Report Lisa Cutshaw	Secretary's Notes: Executive committee brought forth that Trish Miller was interviewed among the slate of candidates for administrative assistant. The board voted and approved Trish for this position. Trish accepted. Kara Horn accepted chair of the awards and scholarship committee. Two others said they would help Marcus Williford and Amber McVeigh. Goals for the year is to increase membership 15% by 2025
		Action Items: The group was tasked with ways we can engage no members. It was recommended to purchase the non-member list to get emails. Think of ways to increase student engagement. Spoke through ways to allow

		<p>the students of student leadership of UNCW to help make tik tok videos and that will also help increase more student engagement. Group formed to help with this for student social media</p> <ul style="list-style-type: none"> *Tori Johnson *Tina Frazier *Amber McVeigh *Marcus Williford <p>Mentor/Mentee Group to be started. Amy Witshey is very interested in getting this started to help increase student involvement in the state society.</p> <ul style="list-style-type: none"> *Allow educators to choose the students who show the largest leadership potential to serve in this capacity. * Speak with Tim King with educator group * Lisa and Nikki to look at what the program would look like and devise a program description.
3	<p>Secretary's Report Michelle Sumrall</p>	<p>Secretary's Notes: No secretary report other than to approve meeting minutes from March meeting.</p> <p>Action Items: See notes from the minutes.</p>
4	<p>Treasurer's Report Marcus Ferguson</p>	<p>Secretary's Notes: Marcus went over balance, and profit and loss statement. Please see attached treasurer report. Revenue sharing went up more than expected.</p> <p>Action Items: *Need Vendors for symposium. * Each member was tasked with reaching out to a vendor to get them to sign up for the symposium.</p>
5	<p>Delegate's Report: Ricky Bowen Trisha Miller</p>	<p>Secretary's Notes: Delegates report given by Ricky Bowen. Please see attached report.</p> <p>Action Items: N/A</p>

Standing Committee Reports (Chair of Committee entered first)

6	<p>Nominations & Elections (4) Francis Almonor</p>	<p>Secretary's Notes: Francis shared the slate of candidates for vote. Some candidates turned down their nominations and others were nominated</p> <ul style="list-style-type: none"> *Michelle Sumrall nominated Amber McVeigh for Delegate (Amber agreed)
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		<p>*Trish Miller nominated Tim King for Delegate.</p> <p>* Jamy Chulak and Helen Mauney nominated as candidates for treasurer by Michelle Sumrall. (Both accepted)</p> <p>*Jamy Chulak nominated Karen Blain for BOD East</p> <p>* Michelle Sumrall nominated Tori Johnson for BOD West and Rachel Bouser for BOD East. Rachel Accepted.</p> <p>*Slate of Candidates approved on and past by the board with the added nominees and trimming down the BOD Central nominees</p> <p>Action Items:</p> <p>*Francis to reach out to TIm King to see if he accepts the Delegate nomination. Also needs to reach out to Karen Blain.</p> <p>*Amy to verify if he meets criteria for AARC membership.</p> <p>* Francis and his group to trim down the BOD Central nominations. Can only have 3 and there are 4.</p>
7	<p>Budget/Audit:</p> <p>Marcus Ferguson Nikki Barrett Lisa Cutshaw Amy Witschey Michelle Sumrall</p>	<p>Secretary's Notes: Presented by Marcus Ferguson. See report</p> <p>Action Items: N/A</p>
8	<p>Bylaws & Standing Rules(3)</p> <p>Logan Emerson Detra Moore Jeff Ruitter Francis Almonor</p>	<p>Secretary's Notes: Detra and group shared the bylaws and standing rules with the proposed changes to make treasurer mirror the president. I want to add treasure-elect and past treasurer. Motion to approve these made by Michelle Sumrall approved by the group with 0 opposition. Second motion made to change treasurer term from 2 years to 1 year by Jamy Chulak. 2nd by Marcus Ferguson. Approved by all with zero opposition.</p> <p>Logan Emerson made chair of the bylaws and standing rules committee.</p> <p>Action Items</p> <p>Logan to edit bylaws and then to send to Lisa</p>
9	<p>Education & Program</p>	<p>Secretary's Notes: Amanda Ritcher gave a report out. Tentative agenda shown without topics. Group working on getting more vendors</p>

	<p>Amanda Ritcher Michelle Pedicone Candace Hill Dean VanHart Trish Miller Torie Johnson Marissa Monteith Kelly Bowers Helen Mauney Dustin Smith</p>	<p>Action Items: *Get out a tentative agenda by next week. * Amber says she can have a final agenda in the next two weeks. Need this out ASAP for vendors to sign up.</p>
10	<p>Political Advocacy (Professional Standards) Lawson Millner Michele Pedicone Tim King Susan Gallo</p>	<p>Secretary's Notes: Jamy Chulak reported about going with Michele on the hill and shared several pieces of legislation were presented.</p> <p>Action Items: N/A</p>
11	<p>Community Outreach Lawson Millner Trisha Miller Amanda Ritcher</p>	<p>Secretary's Notes: No report given</p> <p>Action Items: N/A</p>
12	<p>Membership Amy Witschey Charles Almeda Marcus Ferguson Kenny Winn</p>	<p>Secretary's Notes: Amy W reported out for membership committee. Largest jump seen in membership for early professional 1 year.</p> <p>Action Items: N/A</p>
13	<p>Long Range Planning Lisa Cutshaw</p>	<p>Secretary's Notes: No report Given</p> <p>Action Items: N/A</p>

	Nikki Barrett Trisha Miller Ricky Bowen	
14	Parliamentarian Kim Clark	Secretary's Notes: No report Given Action Items: N/A
15	Judicial (3)	Secretary's Notes: No report Given Action Items: N/A

Professional Organization Reports

16	NCRCB Bill Croft	Secretary's Notes: Bill Croft shared the NCRCB report. Shared license report. License revocation up more this year than ever. Action Items: N/A
17	NC Respiratory Care Manager's Group Charlotte Reikofski Michael Johnson Nikki Barret Tim King, Skip Bangley	Secretary's Notes: Charlotte Reikofski stepping down as Chair needs a new chair for this committee Action Items: On the look for a new committee chair
18	NCARE Tim King	Secretary's Notes: No report given out. Action Items: N/A
19	Vendor Representative Chris Johson	Secretary's Notes: No report given Action Items: N/A

Special Committee Reports

20	Awards and Scholarships	Secretary's Notes: Kara Horn accepted chair of awards and nominations committee. Update shared by Kara and to date no applicants for the awarded
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	Kara Horn Amber McVeigh Christy Isenhour Marcus Williford	Action Items: Board members tasked with nominating someone for the awards
21	Chartered Affiliate Nikki Barrett Lisa Cutshaw Tina Frazier Kelly Bowers Connie Paladenich Sarah Chambers	Secretary's Notes: Niki Filling out application for the chartered affiliate. The deadline has been pushed back toward the end of June. She is just waiting on supporting documentation. Action Items: Educators to send social media information to Nikki about their students on social media.
22	OneDrive Wayne Trainor Marcus Ferguson	Secretary's Notes: No report given Action Items: N/A
23	Research (5) Sheila Ball Mike Gentile, Andrew Miller (vacant)	Secretary's Notes: No report given by the research committee but they are going to try and hold another event in the summer. Action Items:
24	Strategic Plan Jamy Chaluk Kim Clark Lisa Cutshaw	Secretary's Notes: No report given Action Items: N/A

Old Business: No old business

New Business: Trish brought up that she will need to transfer the PO box to a new PO box. Paid right now for 6 months at a time.

Motion to adjourn by Michelle Sumrall at 351pm and second by Tina Frazier

