

NCSRC Board of Directors Meeting

Brunswick Novant Medical Center, Wilmington, NC

May 17, 2013

1:00pm-3:25pm

Present: Robin Ross, Myra Stearns, Wendy Ayscue, Travis Houston, Kim Clark, Garry Dukes, Jill Saye, Lanny Inabnit, Karl Kaminski, Cathy Bitsche, Lawson Millner, Don Fletcher, Christy Stewart, John Flynt, Wayne Trainor, Paula Mendenhall, Trisha Miller, Shelbourn Stevens, Christy Brown

Absent: Jody Miller, Matthew Bolinsky, Joe Hylton, Terry Smith, Dan Grady, Sarah Hoffman Shelton

Guests: Stephanie Spencer (PCC Mentee)

Officer's Reports

Presenter

1. Meeting called to order at 1:05 PM
○ Roll Call of Conference Line

Robin Ross
2. President's Report
○ Discussed that Indiana license is still intact, but Michigan's de-licensing is in limbo. Asked BOD if NC has a "sunset" on current license.
○ Stated there will be a Social Media Policy coming from the AARC; no dates provided.
○ Stated that the Voucher program may be discontinued and an alternative may be to purchase all digital membership for \$70.00.
○ Stated the RC Act did not move forward in Congress; will reintroduce at a later date with the focus more on physician offices instead of hospitals, as well as add BS degree practitioner in physician offices.
○ Stated that pulmonary rehab is to include PA's and EMT's as providers.
○ Stated that other state societies are struggling to maintain existence due to decreased membership.

Robin Ross
3. Secretary's Report
○ Feb. 20, 2013 Minutes
● Garry Dukes' motioned to approve the minutes with changes made to the Publications and Communications section; completed prior to May meeting. Kim Clark seconded the motion. No discussion, vote by hand, and all in favor. Minutes approved.

Wendy Ayscue
4. Treasurer's Report
○ Updated financial reports (see report)
● The Balance Sheet dated 5/12/13 has total liabilities and equity balance of \$51,159.58.
● The Profit & Loss Budget vs. Actual dated 5/12/13.
○ Under Expenses: ARCF Foundation, Audit & Tax Prep, Bank Credit Card Charges (PayPal), Bank Svcs Charges, BOD Mtgs & Reimbursements, Central Office Management Fee, Central Office MFC (copier/fax), Central Office Travel, Conference Call Line, Constant Contact, Delegate Reimbursement, Disaster Relief Fund, International Fellow Program, Leadership Conference, Discount Vouchers, Merchandise Expenses, NC Workers Comp, Office Supplies, PACT, Scholarships, and Web Page.
○ Over budget: AARC Specialty Section Charges, Bonding/Insurance, PayPal.
● The Profit & Loss Budget Overview dated Jan. through May 2013.

Travis Houston

- Discussion held regarding current losses. Not as concerned about losses at this time due to expected profit at Symposium in Sept.

5. Delegate's Report

Garry Dukes

- No information on resolutions published at the AARC for BOD to review.
- Reported the need to hold an E-vote for any "wants" when published.
- A position statement alluded to, but did not specifically say concurrent therapy. BOD wanted to review the position statement. AdHoc formed, one member did not want a position statement on concurrent therapy, but others did want a new position statement. The previous position statement is no longer in effect.
- Reported that CMS has removed the no fraud rule.
- Reported that Harvey Jacobs has cancer and is doing poorly. Stated that he set the path for the NC Charter of the AARC and recommended naming one of the awards in his honor. Lanny Inabnit made a motion to name the Leadership Award in honor of Harvey Jacobs; Wayne Trainor seconded motion. Vote by hand for those physically present and by voice for those on the conference call line; all in favor, motion carried.

Standing Committee Reports

Presenter

6. Elections- Currently waiting on nominations.

Christy Stewart

7. Budget and Audit

Travis Houston

- Travis reported that the committee is still looking at new ways to perform the duties of the Treasurer. To improve the checks and balances of the position. Continues to look into new ways to facilitate electronic signatures for first and second signatures on the account.

8. ByLaws and Standing Rules- no report.

Garry Dukes

9. Public Relations

Paula Mendenhall

- Inventory purchased between 9-12-12 and 5-17-13 totaled \$3947.60. Inventory sold between between 9-12-12 and 5-17-13 totaled \$3723.00.
- Inventory amount remaining to be sold at Symposium is worth \$2163.00.

Break 2:10-2:20pm

10. Education/Program

Lanny Inabnit

- Reported that we have "big names" scheduled for the Symposium, but have sponsors to help decrease expenses to the Society.
- Still need to confirm a location for the 2015 Symposium.
- Asked if we should partner with AHEC, mentioned the potential for teleconferences in the future to shorten the length of stay.
- Stated that TN has regional seminars, etc.; refer to the Feb. minutes for more details.
- Proposed partnering with SC for the 2015 Symposium; has meeting scheduled with Joel Livesay and SC Education Committee.

11. Judicial- No report.

Kim Clark

12. Political Advocacy (Professional Standards)

Lawson Millner

- Lawson reported there was a visit to Washington, D.C. on March 12 to ask for support of the Medicare Respiratory Therapist (RT) Access Act. 12 of 15 state representatives were visited by Lawson, Susan Gallo and Tim King. Walter Jones agreed to co-sponsor the Bill once introduced.
- There were many letters written over the last years regarding advocacy and Washington has noticed. NC sent a total of 974 messages, making NC the 4th overall in total messages sent.

13. Publications/Communications

Lawson Millner

- Lawson provided an update on the Facebook page the Society has. There has been activity and as of today, there have been 83 “likes”. Please continue to pass the word about the Facebook page so that more members will have a resource for information.

14. Membership-Report current as of May 17, 2013.

Joe Hylton

- 1809 members
 - 1514 Active
 - 2 Honorary
 - 22 Associate/Industrial
 - 3 Associate/Physician
 - 4 Life
 - 255 Students
 - 9 Special
- Active members by state
 - NC is 9th out of 50 states.
- AARC Membership Drive
 - Discussion about how to run membership drive without the voucher program.
 - Garry Dukes asked if current workforce has decreased and if that is directly related to decreased numbers of members in the state.
 - Motion made by Lanny Inabnit to assign 10-15 names of lapsed members to the BOD members to call and remind about membership; second by Wendy Ayscue. Vote by hand for those physically present and by voice for those on the conference call line; all in favor, motion carried.

15. Long Range Planning- No report.

Myra Stearns

16. Nominations

Trisha Miller

- Trish reported the committee is a little late, but will be getting information out and will have an e-vote on the slate of candidates.

Special Committee Reports

Presenter

17. Awards and Scholarships

Wayne Trainor

- Holding awards nominations until candidate qualifications are confirmed. Will have Lawson open the nominations forms on the website once confirmations are completed.

18. Home Care/Alternate Site Care

John Flynt

- July 1, Competitive bidding round 2 begins, DME providers will be slashed. May 13, AARC put out statement of support for DME Legislation in an article. John believes there is an alternative to bidding out there.

19. Sputum Bowl

Malissa Dunn

- Application for Sputum Bowl teams has been filed with the AARC.

20. Chartered Affiliate Terry Smith
- Cathy Bitsche reported for Terry. Stated the NC should be eligible for the Summit Award. Results forthcoming.
 - Please be sure to submit anything done to promote the profession through the link on the NCSRC website for Summit Award submission.
 - Please email submissions via the NCSRC website or directly to Terry at jrcfsl@yahoo.com
21. Vendor Representative-No report. Tony Long/Les Foss
22. Research Committee Dan Grady
- Committee Goals
 - See document submitted by Dan regarding requirements for research submissions. Deadline to submit abstract is Sept. 6, 2013.

Related Professional Organizations

Presenter

23. NC Association of Respiratory Educators (NCARE) Wendy Ayscue
- NCARE meeting held in March at Lake Lure. Discussed having more student participation in the Poster Presentations and how to include students in research. Will vote on student scholarship in Aug. and Sept. for the NCSRC Student Scholarship.
24. NC Respiratory Care Board (NCRCB)-No report. Terry Smith
- See the recently updated website for information and changes.
25. Polysomnography- No report. Sarah Hoffman Shelton
26. NC Respiratory Manager's Group- No report. Myra Stearns/Amy Burris

Old Business

Presenter

- No old business

New Business

Presenter

- Card Readers. Lawson Millner
 - Discussed using PayPal or Square to take membership money. PayPal has 2.7%/swipe of a card, but 3.5% for virtual terminal. Square charges 2.75%/swipe of a card, but no virtual terminal. Motion made by Lawson Millner to begin using PayPal Here which allows lower %/swipe and the option to enter payments manually; second by Joe Hylton. Vote by hand for those physically present and by voice for those on the conference call line; all in favor, motion carried.

Robin Ross motioned to adjourn; seconded, all in favor and the meeting was adjourned 3:25pm.

Sept. 24, 2013 BOD meeting will take place at the Riverside Hilton, Wilmington, NC. Begins at 9:00am, scheduled to end at 11:00am.